

SCHOOL IMPROVEMENT ACTION PLAN

Emmons Elementary School

Goal: #1 All students will improve their writing in all areas of the curriculum.					
Support Data (from the Profile): ISTEP, Staff Survey	Standardized Assessments: ISTEP		Local Assessments: Writing Samples scored with SCM Writing Rubrics, Student Writing Portfolios		
Intervention: All students will engage in Writers' Workshop			Research/Best Practice Resources:		
			<i>The Writing Workshop by Ralph Fletcher</i>		
Activities to implement the intervention	Person(s) Accountable	Timeline		Resources	Staff Development Activities
		Beg	End		
1. All instructional staff will be trained in the Writers' Workshop Process. New Staff Members will be trained each year.	Jeff Sherrill Literacy Coaches	8/09	5/10	Videos School Visits Subs Stipends	Training for Writers' Workshop Training for newly adopted writing series program (optional)
2. Teachers will demonstrate the Writers' Workshop Process for their students at all grade levels.	Dawn Sulkowski Andrea Hosinski	8/09	5/10	Journals Time Organizers Writing Supplies	Summer Literacy Institute(optional)
3. Students will participate in Writers' Workshop at least three times a week.	Dawn Sulkowski	8/09	5/10	Journals Time Organizers Writing Supplies	

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4. Students' works will be published and displayed throughout the year.	Cindy Hesch Andrea Hosinski Lynn Howard Cara Patton Chris Shaver	8/09	5/10	Display Area Published Works Local Media	Designate months for each grade level
5. Parents, students and community members will be introduced to Writers' Workshop through a video demonstration. The video will be sent home every year.	Andrea Hosinski Gerri Mahoney	8/09	5/10	Parent video /DVD copies of Writers' Workshop	Writers' Workshop classroom guidelines will be presented to our patrons
6. Assessment-Student writing prompts will be scored according to the School City of Mishawaka writing rubric two times a year.	Jeff Sherrill Deb Deitchley Literacy Coaches	8/09	5/10	SCM Rubrics Time	Staff will score and analyze writing prompts during grade level meetings, early release days or other release times. Training will be available to new staff members for scoring and analyzing writing prompts.

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7. Assessment-Students' writings will be collected and viewed two times a year in a progressive writing portfolio. The teacher will include two prompts and a level 1 writing in the portfolio. Portfolios will be distributed for teacher analysis.	Jeff Sherrill Office Staff	08/09, TBD	5/10	Writing Portfolios Time Funds Substitutes	At the end of the year, portfolios will be distributed to the receiving teachers.
8. Intervention teachers have been and will continue to be trained in the RTI (Response to Intervention) Model, which will include a fiction and nonfiction writing focus.	Intervention Teachers	8/09	5/10	Journals, Binders, Training and Testing Fees, Sets of Books, and Substitutes	Training days TBD.

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9. Teachers will document Tier 1 instruction for writing.	Classroom Teachers Cindy Hesch Dawn Terry	8/09	5/10	Corporation forms TBD	Training Days and Fees TBD.